

**Ottawa Library  
Board of Trustees Meeting  
Wednesday May 27 2009 7 pm  
City Hall/Library Conference Room**

**NOTICE DATE CHANGE**

- 1) Call to Order
- 2) Approval of Agenda
- 3) Friends of Library report and next meeting
- 4) Consent agenda: minutes and financial statements
- 5) Acknowledgment of Maurice Bryan's Service
- 5) Guests: Shannon Leonard & Leanna Heth will discuss summer reading
- 6) Guest: Terry Chartier will discuss 2010 Library budget
- 7) Capital Improvements Discussion & Possible Action
- 6) Old Business
  - Employee Manual
  - Library Director Evaluation Discussion
- 7) New Business
  - Materials Selection Policy
  - Circulation Policy
  - Day of Week Board Meeting Discussion
  - Job Descriptions for Trustees and Board (This is strictly informational)
- 8) Director's Report
- 9) Next meeting

ADJOURNMENT