

REGULAR MEETING OF OTTAWA LIBRARY BOARD OF TRUSTEES

April 27, 2009 7:00p.m.

City Hall/Library Conference Room

Present: Mary Redeker, Sharon Geiss, Carolyn Kimbrel, Bill Schleiter, Maurice Bryan, trustees; Robin Flory, Library Director; Harold Mayes, guest.

Mary Redeker, President, called the meeting to order.

Sharon Geiss moved the Approval of Agenda with the addition of item submitted by Maurice Bryan. Bill Schleiter seconded and motion passed.

Bill Schleiter gave a FOL report. The Friends, through a private donation, gave the Library \$1500 for youth furniture. The trustees thanked the FOL for the gift. Next meeting is Wed., May 6th. Carolyn Kimbrel will attend.

Bill Schleiter moved to accept the consent agenda and the 3/31/09 financial statements. Carolyn Kimbrel seconded and motion passed. The minutes of the March meeting were unavailable.

Harold Mayes of Agler and Gaeddert reported to the Trustees on the completed 2008 audit. He reported that the library is following proper financial procedures. He suggested that the Board have their own yearly evaluation and be involved in the budget process.

Old Business:

Bill Schleiter moved to accept the document containing the 2009 Ottawa Library Mission Statement, Vision Statement, Values, Goals and Objectives. Maurice Bryan seconded and motion passed.

Bill Schleiter moved to accept the Proposed Space Reconfiguration for the Library. Sharon Geiss seconded and motion passed. Maurice moved that a plan for development and marketing of the proposal be developed. Carolyn Kimbrel seconded and motion passed. Robin and Carolyn will develop a plan and report to the Board.

New Business:

Meeting dates and times were scheduled for the coming months:

Wed., May 27 at 7:00 (changed due to Memorial Day weekend)

Mon., June 22nd

July no meeting as trustees will be attending the NEKLS Trustees Workshop

Robin proposed changing the health insurance to allow for family coverage. Due to not enough information, no action was taken

Discussion was held on the Employee's Manual that Robin is developing.

Robin handed out "Sample Evaluations of Library Directors." Trustees are to begin studying the various evaluations so a new evaluation for Ottawa Library Directors can be developed.

Maurice Bryan informed the Board that he is submitting his resignation to the City effective June 1st. The Board regrets his leaving and moving to California.

Robin's Director's report:

Report is attached

A reminder was made to everyone to join the FOL.

Next meeting will be Wednesday, May 27, 2009 at 7:00. **Please note change of date**

Sharon moved and Maurice seconded to adjourn.

Carolyn Kimbrel,
Trustee Secretary