

Ottawa Library
Board of Trustees Meeting
Wednesday, March 10, 2010
6 p.m.

The meeting was called to order on March 10, 2010, at 6 pm by Bill Schleiter at City Hall. Attending board members were Bill Schleiter, President; Sharon Geiss, Treasurer; Meg Dickinson and Mary Redeker. Dalton Blankinship, Youth in Government Representative was present as well as Pat Plashka, FOL Representative. Staff members attending were Linda Knight, Terry Chartier, Leanna Heth, and Rosemary Honn. Lisa Lamb was present as a representative for Treanor Associates.

President Bill Schleiter opened the meeting at 6 p.m. A motion was made by Sharon Geiss to approve the agenda. Meg Dickinson seconded and the motion carried.

Pat Plashka reported for the Friends of the Library Board. They sent out the FOL Newsletter which included membership renewal. On March 5-6, they volunteered their time to represent the library at the Lawn and Garden Show table. They are discussing putting signage on the building. Their next meeting will be April 7 at 4:00 pm. Meg Dickinson will attend this meeting as a library board representative.

A motion was made by Sharon Geiss to accept the Consent Agenda, which includes the minutes for the February board meeting and the February 28, 2010, financial statements. Meg Dickinson seconded the motion.

Lisa Lamb, representing Treanor Associates, presented the latest "Master Plan" for the library's renovation project and explained how the color palette fit into the various areas of the project. Then she gave each board member a copy of an estimated cost for each description of the project from Dunn Project Solutions for discussion. These listings do not include moveable furniture and signage as well as Treanor's fees. After much discussion, it was decided to have the library director, Ms. Flory, to work with Treanor Associates to craft and produce a final RFP's (Referral for Proposals) document for local contractors for bids. Final discretion and awarding of the contracts will be decided by the Ottawa Library Board.

A letter was received from Scott Bird concerning the updating of lighting within the City Hall Building. The city decided that the whole building should be updated at the same time as the library was requesting an updating for their portion of space. The city is willing to pay for the updating of their portion of the building and is requesting that the library pay for their portion of the updating. The work for the updating of the lighting could be accomplished within the same time frame. The library's cost would be \$6,400, which should reduce electrical cost by 20%. A motion was made by Sharon Geiss to approve the cost of the updating for the lighting from the Capital Improvement Fund. Meg Dickinson seconded the motion and it carried. Gibson Electric has been awarded the contract bid by the city.

Information concerning increases in the annual health care coverage with Blue Cross and Blue Shield of Kansas was presented. Meg Dickinson made a motion to cover the increase in cost of the health insurance. Sharon seconded and the motion carried.

Robin Flory gave a Director's Report and that report is attached.

Sharon Geiss made a motion for adjournment.

Respectfully submitted,
Mary Redeker
Recorder of the March Minutes
Ottawa Library Trustee

Unofficial Copy until Officially Approved by the Ottawa Library Board at the April 26, 2010 board meeting.