

First Families of Franklin County

A Joint Project of Ottawa Library and Franklin County Historical Society

Your Name: _____
(as you want it to appear on the certificate)

Address: _____
 Street/PO Box City State Zip

Email Address: _____

I am applying for the following certificate: (circle one)

<u>Territorial</u>	<u>Pioneer</u>	<u>Early Settler</u>
Prior to 29 Jan 1861	30 Jan 1861-31 Dec 1880	01 Jan 1881-31 Dec 1900

Name of Pioneer

Date and Place Pioneer Settled in Franklin County

List two proofs of Franklin County residency in period indicated above:

1. _____

2. _____

ELIGIBILITY

To receive a certificate, applicants must prove that their pioneer lived in Franklin County, Kansas on or before December 31, 1900. This application and copies of proofs are placed in designated files at Ottawa Library. In addition to receiving a certificate from Franklin County Historical Society, you will help preserve the name of the pioneer in Franklin County history and make the information available for generations to come.

Submit copies of the two proofs cited above along with application. You may submit more if you wish.

Applicant does not have to live in Kansas and does not have to be related to the pioneer.

The following members of the First Families of Franklin County Steering Committee checked the attached documentation and authorized a certificate on:

Date

GENERAL INSTRUCTIONS

Complete the form to the best of your ability. If you do not know an answer, leave the question blank or answer what you think is correct and follow it with a question mark, so we will know that you aren't sure of your answer. Please follow these steps:

- Complete the first page of the application, being sure to indicate which category of certificate you wish.
- Complete the pedigree chart (pg. 3) and family group sheet for your pioneer ancestor (pg. 4), using instructions provided.
- Make photocopies of your sources of proof. **DO NOT SEND ORIGINAL MATERIAL.** Be sure to identify the copies, i.e. if census, give year of census, page number, volume, and county. Sources from printed materials should include title of book, author and page number.
- It is not necessary to provide proof linking each generation back to your pioneer.
- Circle the numbers of all on the pedigree chart and family group sheet whom you know to have lived in Franklin County, KS.
- You may submit as much additional information about your ancestor as you wish, to be filed with your application at the Ottawa Library.
- Typing or the use of black ink is preferred.
- Be sure to sign the Permission Release.

Send application, cited source material, and permission release to:

FIRST FAMILIES OF FRANKLIN COUNTY PROJECT
OTTAWA LIBRARY
105 S HICKORY ST
OTTAWA KS 66067-2306

Certificates will be awarded at the Franklin County Historical Society Annual Meeting each year.

INSTRUCTIONS FOR COMPLETING PEDIGREE CHART

- Begin with yourself. List your full name on line #1. Use your maiden name if you are a female.
- Abbreviation definitions: b.-date of birth; p.b.-place of birth (county & state); m.-date of marriage; d.-date of death; p.d.-placed of death.
- #2 on the chart is your father. #3 is your mother. Use her maiden name. Fill in their birth, marriage and death dates.
- #4 and #5 are the parents of your father. #6 and #7 are the parents of your mother. Fill in their birth, marriage, and death dates.
- Finish the chart following the instructions in parenthesis until you have all 31 lines complete or have filled in as much information as you know.
- Circle the numbers of all ancestors who you know or believe to have lived in Franklin County, Kansas.

Remember the following:

- Always use the maiden names when citing women.
- If you do not know the exact dates but you know what it might be, fill in and place a question mark (?) behind it.
- Be sure to include the county and state of the birthplace, marriage place and death place, whenever it is known.

